

## **Working Location: Athens**

### **The opportunity**

The transaction support analyst will work alongside our Portfolio Manager throughout the whole transaction process. Whilst traditional financial due diligence is a key element of the service, transaction support is much broader, incorporating assistance with business plan assessment, including support to the transaction management, negotiation and documentation, and post-completion integration.

### **Your Key Responsibilities**

- You'll be from day one a contributing team member, performing in a professional environment alongside a vibrant and exciting team of experienced professionals.
- Learn and develop technical and personal skills to support achievement of career goals, through a blend of structured learning, coaching and experiences.
- Your experience will be diverse, with each project offering new opportunities to expand your technical expertise over a wide range of sectors.
- As a financial analyst, you will be a vital member of the team executing financial due diligence projects. You'll be focused on understanding the client's business, profit drivers and trends, help Elbridge mitigate risks and improve deal structures.

### **Skills And Attributes For Success.**

- **Teamwork:** Encouraging an efficient, innovative and team-oriented working environment by maintaining cooperative relationships and positive attitudes that lead to open communications and sharing of information.
- **Communication:** Integrating with and influence clients from a varying range of organizations, as part of a diverse and highly driven team with a creative vision and the confidence to make it happen
- **Attention to Detail:** Illustrating critical thinking, professionalism, high level of self-motivation and ability to work in a multi-tasking and results-oriented working environment with keen attention to high quality and details.
- **Tech-Oriented:** Using technology to continually learn, share knowledge with team members and enhance service delivery.

### **What we look for**

- Excellent academic background, a bachelor's degree in Accounting, Finance, Economics, Business or similar
- 0 - 2 years of related work experience
- Excellent business writing and verbal communication skills both in Greek and English
- Excellent analytical, project management, communication, problem solving, interpersonal and teaming skills
- Outstanding organizational skills, flexibility and ability to work under tight deadlines

- Willingness to learn, proactivity, openness to work in a multicultural environment

### **Desirable**

- A Masters' degree in Accounting, Finance or Business
- Accounting knowledge and experience (IFRS and Greek GAAP)
- Working experience in audit and assurance and/or M&A or transactions role
- Experience in a Big4 professional services firm would be a plus
- An active or working towards CPA/ACCA/ACA/CFA certification (or in a final stage of completion)
- Solid negotiation and influencing skills, and the ability to develop long-lasting relationships both internally and externally

### **What We Offer**

We offer a competitive compensation package where you will be rewarded based on your performance and recognised for the value you bring to our business. In addition, our rewards package includes a range of programs and benefits designed to support your physical, financial, and social well-being. Additionally, we offer:

- Continuous learning: You'll develop the mindset and skills to navigate whatever comes next.
- Success as defined by you: We'll provide the tools and flexibility, so you can make a meaningful impact, your way.
- Transformative leadership: We'll give you the insights, coaching and confidence to be the leader the world needs.
- Diverse and inclusive culture: You'll be embraced for who you are and empowered to use your voice to help others find theirs.

If you can demonstrate that you meet the criteria above, please contact us as soon as possible.

Please send your CV's to [info@elbridgecapital.com](mailto:info@elbridgecapital.com)